

**Monterey County Health Department
Salinas, CA 93906**

**Environmental Health Specialist III
Salary: \$5,777.72 - \$7,887.19 Monthly
Final Filing Date: Thursday May 23, 2019
Exam #: 19/30J31/05RU**

The Environmental Health Bureau (EHB) is an important organization that is a part of the County of Monterey's Department of Health. EHB consists of seven major environmental health regulatory teams: Consumer Health Protection Services, Drinking Water Protection Services, Environmental Health Review (Land Use) Services, Hazardous Materials Management Services, Recycling and Resource Recovery Services, Solid Waste Management Services and Cannabis Management Services.

EHB is seeking to fill one full-time Environmental Health Specialist III (EHS III) for Solid Waste Management Services and one full-time EHS III for the Hazardous Materials Management Services.

The Solid Waste Management Services (SWMS) program is designated as CalRecycle's Local Enforcement Agency (LEA) for Monterey County, and is responsible for permitting, ensuring compliance with regulations, and inspecting facilities that handle solid waste, such as open and closed landfills, transfer stations, and compost facilities. Additionally, SWMS implements and conducts inspections for the Body Art, Medical Waste, Waste Tire Enforcement, Solid Waste Vehicle, Liquid Waste Vehicle, and Vegetable Cull Feeder programs, collectively known as the Local Enforcement Programs. SWMS staff is responsible for the County's Illegal Dumping and Litter Abatement program which responds to illegal dumping complaints and ensures the timely clean up and proper disposal of abandoned waste.

The Hazardous Materials Management Services (HMMS) program is designated as the local Certified Unified Program Agency (CUPA) in Monterey County and is responsible for inspecting facilities in the County to verify proper storage, handling and disposal of hazardous materials and hazardous wastes. HMMS is responsible for permitting and conducting inspections of underground storage tanks and aboveground petroleum storage tanks. HMMS provides emergency response 24 hours each day, seven days per week, to oversee hazardous material spill site cleanup activities and to operate the pesticide exposure reporting program. The HMMS program also works jointly with both the Solid Waste Management Services and the Cannabis Management Services programs.

The EHS III provides leadership, analytical support and assistance in the promotion of environmental health laws and principles. This is the advanced journey/lead worker level and is responsible for conducting routine and complex field inspections, investigations, staff training, surveys, and special studies to determine compliance with Federal, State, and local codes. Other important duties include reviewing permit applications; issuing health permits; providing technical program information and policy interpretation to the public and business community; serving as subject matter resource to other professional staff; and serving as a lead worker in the program.

A list of eligible candidates resulting from this recruitment may be used to fill current and future full-time or temporary vacancies as they arise.

Examples of Duties

THE IDEAL CANDIDATE

Will have a proven track record demonstrating the following knowledge, skills, and abilities:

- Thorough knowledge of federal, state, local laws, and regulations and procedures governing environmental health.
- Some knowledge of basic principles and practices of personnel management to lead, train, provide technical guidance, plan and review work of staff as assigned.
- Capacity and skill to develop, prepare, track, update and conduct staff training.
- Help monitor and coordinate the inspection, investigation, and enforcement activities of staff, ensuring standard practices are in place.
- Developing, interpreting, and implementing policies, regulations, procedures and programs; identify operational problems and recommend solutions.

- Collecting, analyzing, and evaluating technical data and develop recommendations and policy proposals as directed.
- Detecting unsanitary conditions and potential public health risks.
- Prepare complex written reports, record inspection/investigation findings and appropriate correspondence.
- Communicate effectively with individuals from diverse social and cultural backgrounds

Characteristics of Ideal Candidate:

- Strong leadership skills;
- Effective in establishing and maintaining working relationships with diverse internal and external stakeholders;
- Exceptional analytical and reasoning skills;
- Effective and appropriate verbal and written communication skills for regulatory and educational activities; and
- Problem-solving ability during high pressure situations

Examples of Experience/Education/Training

Any combination of training, education and/or experience which provides the knowledge, skills and abilities and required conditions of employment listed above is qualifying. An example of a way these requirements might be acquired is:

Experience: Two years performing the duties in a class comparable to an Environmental Health Specialist II with Monterey County.

OR

Education: Completion of all core courses leading to a Master's degree in Environmental Health, Chemistry, Microbiology, Biology, or closely related field.

AND

Experience: One year performing a full range of duties in general environmental health inspections and enforcement actions.

Condition of Employment:

As a condition of employment, the incumbent will be required to:

- Pursuant to Section 514-534 of the California Health and Safety Code, incumbents must possess a valid Certificate of Registration as an Environmental Health Specialist issued by the State of California, Department of Health Services.
- Possess and maintain a valid California Driver's license
- Be available to work a flexible schedule including on-call nights, evenings, weekends, holidays and during times of disaster or emergency.
- The Health Department will conduct thorough background and reference checks which include a Department of Justice fingerprint check.
- An appointee assigned to the Hazardous Materials Management Services may be required to respond to incidents involving spills of unknown chemically hazardous materials or potentially hazardous unidentified substances; may be required to maintain contact with the worksite or co-workers outside of normal work hours by carrying a communications device; and will be required to respond, as a member of the Emergency Response Team, to incidents that occur outside normal work hours.

Desirable Qualification:

- Bilingual English/Spanish skills

For a complete job description please visit

<https://www.co.monterey.ca.us/pages/hr/class-specs/30J31.pdf> (Download PDF reader)

Additional Information

APPLICATION & SELECTION PROCEDURES

TO APPLY: Submit the following to the Monterey County Health Department, Human Resources Division, 1270 Natividad Road, Salinas, CA 93906 by the Extended Final Filing Date: Thursday May 23, 2019:

- Monterey County Employment Application form

- Responses to the Supplemental Questions
- Copy of a valid Certificate of Registration as an Environmental Health Specialist (EHS) issued by the California State Department of Health Services

Or apply on-line at: <https://www.governmentjobs.com/careers/montereycounty/jobs/2430878/environmental-health-specialist-iii?page=2&pagetype=jobOpportunitiesJobs>

All application materials must be received by the priority screening date for a guaranteed review. Applications received after this date will be considered on a needed basis until the position is filled. Please be aware if the application form, responses to supplemental questions, and a copy of a valid Certificate of Registration as an EHS issued by the California State Department of Health Services is not submitted by the final filing date, the application will be removed from further consideration and not be considered further. The selection process is tentative, and applicants will be notified if changes are made.

Resumes may be submitted, but will not be accepted in lieu of required application materials.

Application materials will be competitively evaluated. Those applicants who are determined to be most appropriately qualified will be invited to participate further in the process. To further assess applicant's possession of required qualifications, this examination may include an oral examination, pre-exam exercise, performance exercise, performance exam, and/or written examination.

For more information or to receive application materials, contact the Health Department Human Resources Division at 831-755-4519.

SPECIAL NOTE:

- If you believe you possess a disability that would require test accommodations, please call the Health Department Human Resources Office at 831-755-4519.
- Employment is contingent upon acceptable documentation verifying identity and authorization for employment in the United States.
- If you are hired into this classification in a temporary position, your salary will be hourly, and you will not be eligible for the benefits listed below.

BENEFITS:

The County offers an excellent benefits package (H Bargaining Unit)

The County of Monterey offers a premium benefit package. A summary of benefits for this position can be viewed on the County website. This information is intended to provide you with a general summary of benefits available and is not legally binding. The benefits listed in the Monterey County Personnel Policies & Practices Resolution or "H" MOU prevails over this listing.